

Christmas To-Do List

- Make the guest list.
- Invite guests (either by mail or phone) and get a final number of how many people will attend. Expect at least a few more guests.
- Plan your menu.
- Will your guests bring dishes? If so, start assigning dishes, or collecting what they plan to bring as they RSVP.
- Mark on your menu the name of the guest who is bringing each dish and highlight the dishes you will need to prepare.
- List what ingredients and tools, dishes and utensils you need for each dish.
- List what dishes, table clothes, napkins and decorative items you need.
- Check on plates, silverware, glasses, chairs, tables etc.
- Create two shopping lists.
 - 1) Non-perishable items you can purchase ahead of time.
 - 2) Perishable Items – the included shopping list is a good start for this second list.
- Purchase items on your non-perishable food list.
- Purchase a turkey or ham and freeze it.
- Arrange for any help you will need before and on the day of the party.
- Get cleanup done during the week before the Christmas Party.
- Start defrosting the turkey (in the fridge) 3 to 5 days before (depending on size).
- Purchase perishable items a few days before the Christmas Party.
- Prep as much as possible the day before. - Chop vegetables - Prepare and refrigerate casseroles etc.
- Set the table the night before.
- Make a list of what needs to be done on the day of the party.
- Start the turkey or ham early.
- Work through your list of dishes that need to be prepared.
- Clean up behind yourself as you go.
- Give yourself at least 30 min to freshen up and get dressed.